

**BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

Meeting Date: January 21, 2004

Division: Public Works

Bulk Item: Yes X No     

Department: Facilities Maintenance *J.K.*

**AGENDA ITEM WORDING:** Approval for the Director of Public Works to appoint a designee for the purpose of approving permitting documents needed for the construction and maintenance of Monroe County property.

**ITEM BACKGROUND:** Amongst applications for building and maintenance permits with the City of Key West, the Department of Environmental Protection also requires permits for various functions and operations within Monroe County that necessitate an owners signature on the applications. It is recommended by the County Attorney's office to receive BOCC approval to assign a designee to approve such official documents.

**PREVIOUS RELEVANT BOCC ACTION:** N/A

**CONTRACT/AGREEMENT CHANGES:** N/A

**STAFF RECOMMENDATIONS:** Approval as stated above.

**TOTAL COST:**     N/A    

**BUDGETED:** Yes     N/A     No     

**COST TO COUNTY:**     N/A    

**SOURCE OF FUNDS:**     N/A    

**REVENUE PRODUCING:** Yes      No      **AMOUNT PER MONTH**      **Year**     

**APPROVED BY:** County Atty      OMB/Purchasing      Risk Management     

**DIVISION DIRECTOR APPROVAL:**

*Dent Pierce*  
Dent Pierce, Director Public Works

**DOCUMENTATION:** Included     

To Follow     

Not Required   X  

**DISPOSITION:**     

**AGENDA ITEM #**   02